

ACTION PLAN - APPENDIX 3

	Recommended Actions	Action Timescale	Action Owner	Progress Update
1	Investigate a suitable on-line monitoring Legionella program. To allow data information to be stored accessed and audited more efficiently.	End of March 2021	HoCS	
2	Undertake more intensive training of staff involved in the Legionella monitoring testing program, particularly in the area of water system flushing.	End of March 2021	HoCS/HoOD	
3	Review our Legionella risk assessments to ensure that they are sufficiently up to date to comply with the legislation.	End of December 2020	HoCS	
4	Analyse the IWS information, and implement areas of good practice	End of December 2020	HoCS/HoOD	
5	Reconsider suitability of "normal" Legionella Risk Management Policy in the light of the on-going Covid19 situation, particularly in the area of system flushing.	End of October 2020	HoCS/HoOD/HoPP	